



Main Campus  
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Zimbabwe

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## REQUEST FOR QUOTATION

**TO: Suppliers of Office Furniture**

**CLOSING DATE 12 October 2018**

**DATE: 5 October 2018**

**CLOSING TIME: 1630 hours**

**RETURN QUOTATION TO: BUYING UNIT**

**CONTACT PERSON: Mrs W Tinonetsana**

**DELIVERY PERIOD: ASAP**

ITEM NUMBER	DESCRIPTION ( Please give full specification)	QUANTITY
1	High back swivel chair - fabric	1
2	Office fan	3
3	Electric jug	3

### INSTRUCTIONS AND CONDITIONS

1. Submit proof of registration with the State Procurement Board in the specified category
2. Submit Valid Tax Clearance
3. State delivery period
4. Payment is after delivery
5. Delivery point is Harare Institute of Technology
6. Quotations must be submitted in sealed envelopes.